



## Interior Job Site Quality Inspection Sheet

**Job Name:**

**Completed By:**

**Date(s):**

**Manager:**

**Foreman:**

**Completed Signature:**

**Date:**

	Complete	Needs Attention	Unsatisfactory	Not yet started	Notes
<b>Area</b>					
<b>Wash Down</b> -All cob webs, dirt and failing paint removed					
<b>Scraping</b> -All chips scraped flat on all surfaces					
<b>Patching</b> -All necessary holes and cracks are patched with wood filler and sanded smooth					
<b>Texturing</b> -All patches or smooth areas textured to blend with surrounding walls					
<b>Priming</b> -All bare wood and newly patched or textured areas primed					
<b>Caulking</b> -All cracks in drywall, around doors and windows, along any painted trim boards caulked					
<b>Nail Holes</b> -caulked or filed and wiped smooth					
<b>MASKING</b>					
<b>Floor</b> -Mask all floor coverings (wood, carpet, rugs, etc.) in and leading to any area being worked on					
<b>Masking Fixtures</b> -Remove light fixtures completely, mask all permanent fixtures completely					
<b>Switch Plates</b> -Remove switch plates and outlet covers and tape screws to plates so they don't get lost					
<b>Window coverings</b> -Remove all window coverings to avoid damage and place in a room not being painted					
<b>Drop Cloth Use</b> -Must be used everywhere paint is applied - no exceptions					
<b>Moving Furniture</b> -Move all large furniture into the middle of the room and cover completely					
<b>Small Items</b> -Move any small items left in the room to another room					
<b>Mask Cabintes</b> -Straight strips of tape on cabinets to protect from paint and create a clean edge					
<b>Mask Trim Boards</b> -Straight strips of tape along trim boards to protect from paint and create a clean edge					
<b>Mask Carpet</b> -Tuck tape under base boards on carpet to protect carpet from paint					
<b>PAINTING</b>					
<b>Main Color</b> -Make sure coverage is solid and consistent and touchups are complete. No light spots					
<b>Trim Color</b> -Make sure coverage is solid and consistent and touchups are complete. No light spots					
<b>Cutting Lines</b> -Make sure all trim lines are cut straight and consistent around house					
<b>Holidays</b> -Check body color for light spots aka: Holidays (don't take holidays on the job)					
<b>Ceiling Paint</b> -Make sure coverage is complete and no sheen marks are present (too little paint will leave					
<b>Window Sills</b> -Painted completely with straight edges					
<b>Windows open and close smoothly if painted</b>					
<b>Door Frames painted (when open)</b>					
<b>No Excess Paint Drips or sags</b>					
<b>Brush strokes with grain</b>					
<b>Entire area/room complete before moving to new area or room</b>					
<b>No Paint splatter on other surfaces</b> - check ceilings, trim boards, floors and walls					
	Copyright © 2008, McGuyver Painting Specialists, LLC				

<b><u>CLEAN UP</u></b>					
Paint on fixtures cleaned off					
Paint on windows scraped off					
Paint on doorknobs or hinges cleaned off					
Paint on weatherseals cleaned off					
Furniture back in place					
Drips on ground or furniture cleaned up					
Trash collected and disposed of					
Floors swept and vacumed					
Masking taken down					
Equipment removed from site					
Touch up Paint left with customer- >1 gal/color					
	Copyright © 2008, McGuyver Painting Specialists, LLC				